

BOARD OF DIRECTORS' MEETING ANNOUNCEMENT

DATE: Friday, November 20, 2015
TIME: 9:00 AM
PLACE: Carpinteria City Hall, 5775 Carpinteria Ave, Carpinteria, CA. 93013

MEETING AGENDA (AMENDED)

1. **Call to Order, Roll Call and Introductions – Janet Wolf**
2. **Approval of Agenda and Filing of Certificate of Agenda Posting**
Action: Approve and file.
3. **Consideration and Approval of Minutes of the BEACON Meetings held on July 17, 2015.**
Action: Approve and file.
4. **Calendar Year 2016 Meeting Schedule**
Action: Consider and adopt meeting schedule for Calendar Year 2016
5. **Public Comment and Other Matters not on the Agenda**
 - a. Receive public comments.
6. **Reports**
 - a. Reports from legislative offices.
 - b. Boating and Waterways.
 - c. Cal Coast.
7. **Update to CRSMP**
 - a. Receive an update report from the Executive Director regarding the update to the Coastal Regional Sediment Management Plan (CRSMP) and how BEACON can best serve its member agencies.
 - b. Provide comments and direction on the attached Draft Questionnaire from BEACON to its member agencies.
8. **Kelp Anchor Demonstration Project**
 - a. Receive a report on the status of the Kelp Anchor Demonstration Project.
 - b. Authorize the Executive Director to approve an agreement with Gregory D. Christman Architects Inc. to install and monitor the Kelp Anchors.
 - c. Authorize the Auditor-Controller's Office to make budgetary adjustments as follows: (requires 7/10th vote):
 - i. INCREASE Miscellaneous Expense (Kelp Anchor) \$ 5,000
 - ii. DECREASE Contingency \$ 5,000
 - d. Approval of deposit of \$5,000 from BEACON Account Code 2179 into an Escrow Account as Security for installation of the Kelp Anchors in compliance the State Lands Commission lease, SECTION 1 Basic Provisions.
9. **Executive Director's Report and Communications.**

Adjourn to next regular meeting, January 15, 2016 at 9:00 AM in Carpinteria City Hall



A California Joint Powers Agency

Member Agencies

City of Carpinteria
City of Goleta
City of Oxnard
City of Port Hueneme
City of San Buenaventura
City of Santa Barbara
County of Santa Barbara
County of Ventura

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STAFF REPORT

Meeting Date: 11/20/15
Agenda Item: 3

To: BEACON Board of Directors
From: Executive Director
Date 10/29/15

Subject: Consideration and Approval of Minutes of BEACON Meeting held July 17, 2015

REQUIRED ACTION:

a. Approve and file.



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BEACON BOARD OF DIRECTORS' MEETING MINUTES

DATE: Thursday, July 17, 2015

TIME: 9:00 AM

PLACE: City of Carpinteria, Council Hearing Room
5775 Carpinteria Avenue, Carpinteria, CA. 93013

Item	1	Call to Order, Roll Call and Introductions – Jon Sharkey.
Minutes/ Actions:		Directors Present: <ul style="list-style-type: none"> • Jon Sharkey (City of Port Hueneme) • John Zaragoza (County of Ventura) • Janet Woolf (County of Santa Barbara) • Gregg Hart (City of Santa Barbara) • Fred Shaw (City of Carpinteria) • Carmen Ramirez, (City of Oxnard) • Christy Weir (City of Ventura)
Item	2	Approval of Agenda and Filing of Certificate of Agenda Posting Action: Approve and file
Minutes/ Actions:		Approved.
Item	3	Consideration and Approval of Minutes of the BEACON Meetings held on March 26, 2015. Action: Approve and file.
Minutes/ Actions:		Approved.
Item	4	BEACON Officers. Action: Selection of BEACON Chair and Vice-Chair for FY2015-2016.
Minutes/ Actions:		Janet Woolf (2nd District Supervisor from County of Santa Barbara) was voted in as Chair. Jon Sharkey (Councilmember from the City of Port Hueneme) was voted in as Vice-Chair.

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Item	5	Public Comment and Other Matters not on the Agenda a. Receive public comments.
Minutes/ Actions:		<ul style="list-style-type: none"> • Kevin Ready, Legal Counsel, explained that there was a difference of opinion re whether a super majority vote of the Board should be 7/10 or 8/10. Ventura County Auditor Controller suggested that per Govt Code 53065, a super majority vote required 8/10 votes. Kevin cited Govt Code 53065 (b) which says that this section does not apply to a <u>district including two or more counties</u>. Therefore, County Budget Act provisions do not apply to BEACON, including the supermajority vote requirement for budget revisions. Likewise, BEACON is not a dependent special district. It is therefore County Counsel's opinion that fiscal rules applicable to BEACON are the same as any joint powers agency. Absent a statutory provision or local by-law requiring supermajority voting, a simple majority vote is sufficient for approval of budget matters. • Charlie Casperie of the Solomar Beach Colony indicated that beach nourishment should be a priority for BEACON in light of seal level rise projections. Charlie indicated he noticed that the permits for BEACON SCCBEP had expired and that a new model for this program was now under consideration.

Item	6	Reports a. Reports from legislative offices. b. Boating and Waterways. c. Cal Coast.
Minutes/ Actions:		<ul style="list-style-type: none"> • Steve Aceti, Executive Director of CalCoast provided an update of his agencies activities. Steve explained that CalCoast was formed in 1998 is a non-profit advocacy group comprised of 35 coastal cities; five counties; SANDAG, BEACON and SCAG; private sector partners and NGOs, committed to protecting and restoring California's coastline through beach sand restoration, increasing the flow of natural sediment to the coast, wetlands recovery, improved water quality, watershed management and the reduction of marine debris and plastic pollution. • CalCoast has sponsored or supported legislation, budget requests and bond measures (Propositions 12, 13, 40, 50 and 84) that have raised billions of dollars in state and federal funding for beaches, wetlands, clean water and parks. In 1999, we sponsored the California Public Beach Restoration Act (AB 64-Ducheny), which created the state's first fund for beach nourishment projects. • The Mission of CalCoast is: <ul style="list-style-type: none"> ✓ Advocate in Sacramento for coastal communities and coastal stakeholders by maintaining existing programs and creating new ones through policies and legislation. ✓ Support policies and programs which promote the preservation, protection, and restoration of California's watersheds, wetlands, coastline and ocean. ✓ Spread awareness of the importance of well-maintained coastal resources to state and local economies, recreation, habitat for endangered species, and quality of life. ✓ Serve as a liaison and information clearinghouse for coastal cities and counties and regional governance agencies, such as SANDAG, SCAG, BEACON, AMBAG and ABAG, as well as coastal NGOs.

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	<ul style="list-style-type: none"> ✓ Collaborate with advocacy and technical partners, such as the California Shore and Beach Preservation Association (CSBPA), the American Shore and Beach Preservation Association (ASBPA), Environment California, the Planning and Conservation League (PCL), the California League of Conservation Voters (CLVC), Surfrider Foundation, and other NGOs on legislation of importance to the environment. ✓ Committed to providing a cutting-edge forum for coast and ocean science and policy through the annual "Headwaters to Ocean (H2O) Conference."
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Item	7	<p>Auditor Controller's Recommended Actions</p> <ol style="list-style-type: none"> a. Receive and file the Unadjusted Budget-to-Actual report for the year-to-date period ending June 30, 2015 (Exhibit 1). b. Receive and file the Audited Financial Statements for the Fiscal Years ended June 30, 2013 and 2014 (Exhibit 2). c. Authorize the Auditor-Controller's Office to make budgetary adjustments as follows: (requires 7/10th vote): <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">INCREASE Other Professional and Specialized</td> <td style="text-align: right;">\$ 7,000</td> </tr> <tr> <td>DECREASE Contingency</td> <td style="text-align: right;">\$ 7,000</td> </tr> </table> 	INCREASE Other Professional and Specialized	\$ 7,000	DECREASE Contingency	\$ 7,000
INCREASE Other Professional and Specialized	\$ 7,000					
DECREASE Contingency	\$ 7,000					
Minutes/ Actions:		<ul style="list-style-type: none"> • Ms. Terri Tozier of the Auditor Controller's Office provided a verbal presentation of the Action Items. • Director Christy Weir requested some background and justification for the FY1415 expenditures for the COM3 Consulting Contract. Executive Director Brennan explained that Gerald Comati, who serves as the Program Manager for BEACON, works for COM3 Consulting. The COM3 contract is the largest services contract since to provide overall management for all BEACON activities. • Without further discussion, the Board approved all Actions with a unanimous (7/10) vote. 				

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Item	8	<p>Update to CRSMP.</p> <ul style="list-style-type: none"> a. Receive a report from the Executive Director recommending strategy to develop an adaptation planning and policy toolkit for member agencies, and to update BEACON's Coastal Regional Sediment Management Plan (CRSMP) to address sea level rise and coastal resilience and support of member agencies. b. Provide direction in response to the Executive Director's report and recommendations. c. Approve an agreement with Marc Beyeler/MBA Consultants in the amount of \$7,000 to assist in developing scopes of work for the sea level rise CRSMP update and development of adaptation tools and to identify grant opportunities and assist in the preparation of grant applications to fund this effort.
Minutes/ Actions:		<ul style="list-style-type: none"> • The Executive Director explained that BEACON has developed a strategy for updating the Coastal Regional Sediment Management Plan (CRSMP) which was adopted by the Board in 2009. The update would include sea level rise and coastal inundation data. • Gerald Comati, Program Manager expanded on the formulated strategy for the CRSMP update as follows: <ul style="list-style-type: none"> ➤ The strategy is broken down into three distinct tasks. The first is to assess the recently completed seal level rise and coastal inundation projection studies completed for Ventura and Santa Barbara counties and develop a vulnerability assessment of the BEACON coastline. Additional physical modeling utilizing USGS data will also be implemented as necessary is specific locations. This effort will conclude with a detailed picture of existing and projected inundation of the BEACON coastline that can be utilized as a resource for BEACON's member agencies. ➤ The second task is for BEACON is to develop a tool-box for the BEACON member agencies for use in formulating a path forward for their coast and inclusion into their LCP Amendments. The task would consist of taking the projection and vulnerability data described under Task 1 and model "what-if" scenarios at select locations. Scenarios would consist of options such as ongoing nourishment, beach containment technology (artificial reefs), or adaptation options (managed retreat). These analyses along with policy options would be made available to the BEACON member agencies for consideration. ➤ The third task would amount to the actual update to the BEACON CRSMP. The current CRSMP includes a range of capital projects and policy recommendations . These would be re-assessed in the context of the sea-level rise and inundation data developed under task 1. Staff will then amend the plan to include the SLR and inundation data and include only truly regional projects and policies. • The Board requested that Staff present the strategy and progress data to the local agencies on a regular basis. ACTION. • The Board questioned how the locations of specific new modeling by USGS would be selected? Staff responded that criteria such as lowland areas, degree of infrastructure vulnerability and population density would likely be used. • The Board requested that the coastal resources defined be made available to the public. ACTION. • The Board endorsed the outlined strategy for the CRSMP update.

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	<ul style="list-style-type: none"> The Board approved the contract with Marc Beyeler/MBA consultants to assist BEACON staff on this effort.
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Item	9	<p>Regional Sediment Management Dredging Project</p> <ol style="list-style-type: none"> a. Receive a report on the BEACON initiative to seek funding for a Regional Sediment Management dredging project for the three harbors within the BEACON jurisdiction. b. Receive direction from Board to proceed with the development of a Memorandum of Agreement (MOA) between BEACON and the three harbor district regarding the details of the proposed Regional Sediment Management dredging project.
Minutes/ Actions:		<ul style="list-style-type: none"> Gerald Comati, Program Manager, explained that Staff is pursuing grant funding opportunities to fund a Regional Sediment Management project to dredge excess sand from each of the three harbors. Such a project may be a more economical way for BEACON to nourish local beaches since we would be working with US Army Corps of Engineers (USCOE) contractors that are already mobilized and in the process of performing federally-authorized dredging at each harbor. Such a project would enable BEACON to increase the amount of sand on local beaches in in the most cost effective and regionally responsible manner and would contribute immediately to the longevity and health of our coastline especially in light of projected sea level rise and coastal inundation. Staff has met with the Harbor District and they are supportive. The next step would be to prepare a Memorandum of Agreement between BEACON and the Harbor District. Staff has also discussed this project with the Division of Boating and Waterways and they appear very supportive. A grant application in the order of approx. \$2M could be prepared this fall with potential approval in the summer of 2016 and availability of funding in 2017. The Board directed staff to proceed with preparation of the MOA and have the Harbor District approve the content before bring it back to the Board for approval. ACTION.

Item	10	<p>Membership Dues.</p> <ol style="list-style-type: none"> a. Receive a report on Membership Dues. b. Authorize the Executive Director to send out the membership dues requests for FY1516.
Minutes/ Actions:		<ul style="list-style-type: none"> The Executive Director indicated that this item was included on the agenda at the request of Director Farr from the City of Goleta. The membership dues have not changed for a number of years and as reflected in the Staff Report. The dues are based on a sliding scale depending on the size of the jurisdiction. The highest dues are paid by the two counties, then a smaller due is paid by the three large cities (Santa Barbara, Ventura and Oxnard). The smallest annual due is paid by the small cities (Goleta, Carpinteria and Port Hueneme). The City of Ventura does pays slightly reduced dues because of the administrative support services provided to BEACON at no cost by the City.

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Item	11 Executive Director's Report and Communications.
Minutes/ Actions:	<ul style="list-style-type: none"><li data-bbox="341 488 1415 577">• The Executive Director indicated that he had been contacted by a student from UCSB interested in interning with BEACON. She is studying marine studies. The ED will meet with her in the fall. ACTION.<li data-bbox="341 584 1415 837">• Kevin Ready, legal counsel for BEACON, indicated that he is involved, for the County of SB, in the Refugio Beach Oil Spill Cleanup. Damage claims against the responsible oil company are beginning to be submitted. Kevin had noticed that thousands of cubic yards of oil contaminated sand have been removed from impacted beaches and taken to a hazardous waste site. Based on this and consistent with BEACON's mission involving "Clean Oceans", Kevin suggested that BEACON submit a claim for the cost to replenish the sand that had been removed. Staff will assess what this cost might be and will bring back a report to the Board in September. ACTION.

Meeting Minutes by Gerald Comati, Program Manager, BEACON.

Adjourn to next regular meeting, September 18, 2015 at 9:00 AM in Carpinteria City Hall

STAFF REPORT

Meeting Date: 11/20/15
 Agenda Item: 4

To: BEACON Board of Directors
 From: Executive Director
 Date 11/10/15

Subject: Calendar Year 2016 Meeting Schedule

REQUIRED ACTION: Consider and adopt meeting schedule for Calendar Year 2016

DISCUSSION:

It is proposed that BEACON's usual bi-monthly meeting schedule continue for the calendar year 2016 starting on the 3rd Friday in January, and then continuing on the third Friday on alternating months. As before, all meetings will be in Carpinteria, unless otherwise designated by the Board.

The proposed remaining schedule is as follows:

- January 15, 2016
- March 18, 2016
- May 20, 2016
- July 15, 2016
- September 16, 2016
- November 18, 2016



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STAFF REPORT

Meeting Date: November 20, 2015
Agenda Item: 07

To: BEACON Board of Directors
From: Executive Director
Date: November 11, 2015

Subject: Update to CRSMP

ACTIONS:

- a. Receive an update report from the Executive Director regarding the update to the Coastal Regional Sediment Management Plan (CRSMP) and how BEACON can best serve its member agencies.
- b. Provide comments and direction on the attached Draft Questionnaire from BEACON to its member agencies.

DISCUSSION:

BEACON's Coastal Regional Sediment Management Plan (CRSMP) was adopted by the Board in January 2009. The CRSMP identifies policy, studies and capital projects that best address the needs of the BEACON's coast from Point Conception to Point Mugu. The Plan's recommendations at the time of preparation were comprehensive and established the foundation of a BEACON implementation plan for the next twenty years. However, due to the lack of reliable data at the time, the Plan did not take into account sea level rise and storm inundation projections.

Since the adoption of the CRSMP, level rise and coastal resilience studies have been completed for the BEACON coastline. As reported previously to the Board, staff is proceeding with an update to the existing CRSMP, taking into consideration sea level rise and inundation projections developed in the recent Ventura County and Santa Barbara coastal resilience studies. In addition, BEACON's member agencies are refining their own Coastal Plans to consider/accommodate the resilience studies and in some cases proceeding with supplemental studies for more focused conclusions.

It is therefore in this context that BEACON Staff have raised the broad question of how best can BEACON serve its member agencies? Within in this broad question, many sub-questions have been raised with regards to BEACON future. Some of the more relevant questions include:

1. Should BEACON update its existing CRSMP at all, or just adopt the Coastal Plans of all its member agencies?
2. Should BEACON's CRSMP only include truly regional projects and policies?
3. Should BEACON serve only as a political forum for coastal issues?
4. Should BEACON provide technical and funding support to its member agencies in addition to providing a political forum?



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5. How can BEACON expand its revenue stream and thereby be more effective?

To help secure feedback to these questions, Staff has developed a Questionnaire (Attached) for the member agencies. Staff is asking the Board to consider the draft Questionnaire and provide comments and direction.

BACKGROUND

BEACON (Beach Erosion Authority for Clean Oceans and Nourishment) is a Joint Powers Agency (JPA), made up of the counties of Santa Barbara and Ventura and the coastal cities of Goleta, Santa Barbara, Carpinteria, Ventura, Oxnard and Port Hueneme. Two Supervisors from each county and a Councilperson from each city sit on the BEACON Board.

BEACON's complementary multiple objectives include: Identifying solutions to coastal erosion, and coastal water quality problems; and facilitating the design, financing, construction and stewardship of beach restoration and shoreline protection and environmental enhancement projects.

BEACON has sought to be a catalyst for improved coordination of regional-scale approaches to coastal hazard and coastal protection projects. BEACON seeks to know how it can best serve its member agencies and the public.

BEACON recognizes that its current objectives established over the past 20 years need to be reviewed in light of projected changes in local and regional climate, weather, and sea level, and may need to be modified or updated to address projected ocean and coastal conditions in our region.

As one part of a multi-step and multi-phase process of review and assessment, BEACON staff and consultants have prepared this questionnaire. The questionnaire focuses on both BEACON's ongoing needs and programs, and on adaptation planning for projected climate change & sea level rise impacts.

The questionnaire seeks to elicit information about how BEACON can be most relevant to, and better serve the coastal needs of member agencies, and take advantage of opportunities for collaborative education and action, while preparing for future coastal conditions.

BEACON QUESTIONNAIRE – DRAFT. November 2015

QUESTIONS

1. A. What local government agency or special district are you employed by?

Name of Agency/Special District

- B. What position do you currently hold?

Position Title

2. How familiar are you with the roles and responsibilities, jurisdiction, and scope of operations of BEACON?

How familiar	Check box that best applies
Not at all	
A Little	
Some	
Quite A Lot	
Very	

3. In your opinion, what roles and activities is BEACON best suited to provide?
Check all that apply

Activity for BEACON	Check all that apply
Provide Regional Forum & voice	
Perform Regional Planning	
Apply for Regional Grants	
Carry Out Regional Projects	
Gather Data	
Serve as Center for Technical & Scientific Info	
Other: Please Specify	
Don't Know	

BEACON QUESTIONNAIRE – DRAFT. November 2015

4. In your opinion, why hasn't BEACON been more effective? Check all that apply.

Reason	Check all that apply
Lack of understanding of member agencies' needs	
Lack of close working relationships with member agencies' staff	
Failure to promote cooperative grants and/or projects with member agencies' staff	
Failure to establish base funding sufficient to support our long-term staff and project matching fund needs	
Other: Please specify	
Don't Know	

5. What responsibilities, if any, do you perform involving current activities that either may or do involve BEACON?

Responsibility	Check all that apply
Capital Planning	
Hazard/Emergency Planning	
LCP/GP/Other Planning	
Climate Change Vulnerability	
Adaptation Planning	
Capital Implementation	
Other:	

6. In order to carry out these responsibilities, what information do you need most?

Type of Information	Check all that apply
Program Info	
Scientific/Technical	
Policy	
Management	
Funding	
Other	

BEACON QUESTIONNAIRE – DRAFT. November 2015

7. Where/How do you currently get information related to these activities?

Source of Information	Check all that apply
Program Personnel	
Colleagues	
Website(s)	
Email Communications	
Meetings/Workshops	
Publications	
Studies	
Social Media	

8. What responsibilities, if any, do you perform that currently involve or could involve planning for climate change, including sea level rise, and/or implementing adaptive management measures?

Responsibility	Check all that apply
Capital Planning	
Hazard/Emergency Planning	
LCP/GP/Other Planning	
Climate Change Vulnerability	
Adaptation Planning	
Capital Implementation	
Other:	

9. How active have you been in the(se) project(s)?

A Great Deal	
A lot	
A Moderate Amount	
A little	

10. In order to carry out your responsibilities, what information do you need most?

Type of Information	Check all that apply
Program Info	
Scientific/Technical	
Policy	
Management	
Funding	
Other	

BEACON QUESTIONNAIRE – DRAFT. November 2015

11. Where/How do you currently get information on climate change, sea level rise, and adaptation planning?
-

Source of Information	Check all that apply
Program Personnel	
Colleagues	
Website(s)	
Email Communications	
Meetings/Workshops	
Publications	
Studies	
Social Media	

12. What role(s) do you think BEACON could/should play in assisting its local government members in preparing for climate changes and projected impacts from sea level rise?

List several, check all that apply, or rank top three, 1-3

Type of Activity/Role	Check all that apply
Program/Policy Info/Forum	
Scientific/Technical	
Policy	
Management	
Governance	
Funding	
Implementation	

13. What do you see as important barriers and constraints to planning for and implementing adaptation policies and actions?

	Most	Very	Some what	Not	No Opinion
Lack of info and data					
Lack of Tools					
Lack of Capacity of Org					
Lack of Funds to plan					
Lack of Funds for Implementation					
Lack of Support by Decision-makers					
Other					

14. Who else would you recommend we send this survey to?

STAFF REPORT

Meeting Date: November 20, 2015
Agenda Item: 8

To: BEACON Board of Directors
From: Executive Director
Date: November 10, 2015

Subject: Kelp Anchor Demonstration Project

REQUIRED ACTION:

- a. Receive a report on the status of the Kelp Anchor Demonstration Project.
- b. Authorize Executive Director to approve an agreement with Gregory D. Chrisman Architects Inc. to install and monitor the Kelp Anchors.
- c. Authorize the Auditor-Controller's Office to make budgetary adjustments as follows: (requires 7/10th vote):
 - i. INCREASE Miscellaneous Expense (Kelp Anchor): \$ 5,000
 - ii. DECREASE Contingency: \$ 5,000
- d. Approval of deposit of \$5,000 from BEACON Account Code 2179 into an Escrow Account as Security for installation of the Kelp Anchors in compliance the State Lands Commission lease, SECTION 1 Basic Provisions.

DISCUSSION:

Background

At the end of 2010, BEACON agreed to perform as the Lead Agency in delivering an innovative project to demonstrate a method to re-establish kelp in Goleta Bay. The method was developed by Mr. Bob Kiel of the Seattle Aquarium and consists of the insertion of 212 three-foot long (2-inch square) granite columns that are water-jetted into the sandy sea bed of Goleta Bay. Four inches of the top of the column will protrude providing an immovable and environmentally benign "toe-hold" for kelp spores to attach and subsequently grow. The re-establishment of a kelp bed in Goleta Bay is considered an environmental benefit to marine life as well as a recreational opportunity and is consistent with BEACON's mission. BEACON staff has secured all required permits and a lease from the State Lands Commission.

Agreement with Mr. Bob Kiel and Team (item b)

To date funding for installation and monitoring has not been identified. However, Mr. Bob Kiel and his team have agreed to install the kelp anchors and provide monitoring services. If and when funding is identified, Mr. Kiel and his team will be retroactively reimbursed for time and materials. An agreement between Gregory D. Christman Architects Inc. and BEACON has been drafted for a scope of work that consists of installation and monitoring of the kelp anchors. The Board is being asked to authorize the Executive Director to approve the agreement.



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Meeting Date: November 20, 2015

Agenda Item: 08

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Schedule

Weather permitting, the Team (Greg Christman and Bob Kiel) intend on installing the kelp anchors in December of 2015. Once installation is complete, the kelp anchors will be video monitored every four months by the Team. Post project monitoring will continue for two years. After two years, depending on success of the kelp anchors, the anchors will be removed or permit extensions will be submitted.

Surety Bond or Other Security (items c and d)

A provision of the State Lands Commission lease states that BEACON provide a surety bond or other security that the kelp anchor installation will occur. To satisfy this provision, BEACON Legal Counsel recommends the Board authorize a budgetary adjustment from contingency into the Kelp Anchor budget line item in the FY1516 BEACON Budget in the amount of \$5,000, establish a special escrow account for the Kelp Anchor Project and authorize a transfer from the Budget to the special escrow account in the amount of \$5,000. Staff views this transfer as entirely benign with no risk of expenditure. Upon completion of the project the funds in the escrow account can be transfer back into the BEACON contingency budget.